

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
November 9, 2022

The Board of Trustees of Vernon College met on Wednesday, November 9 2022 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson - Vice Chairman and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Jamie Chapman, and Mrs. Meg Heatly. Absent was Mr. James Brock.

Others present were Dr. Dusty Johnston, President; Mrs. Shana Drury, Vice President of Instructional Services; Mrs. Mindi Flynn, Vice President of Administration; Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Jackie Polk, Director of Human Resources; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Dr. Donnie Kirk, Director of Quality Enhancement; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Bill Humphrey of the *Vernon Daily Record*.

Chairman Ferguson called the meeting to order at 11:30 a.m.

### Consent Agenda

Mr. Holt made the motion, seconded by Mrs. Wilson, to approve the Consent Agenda containing the *Minutes of the October 12, 2022 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### Action Item A

Mrs. Mindi Flynn presented the *Financial and Investment Reports as of October 31, 2022*. Mrs. Smith made the motion, seconded by Mr. Holt, to approve the Vernon College year to date and monthly financial and investment reports. The motion carried unanimously.

### Action Item B

Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the *2023-2027 Primary Goals* and the *2022-2024 Priority Initiatives* as presented by Dr. Beauchamp and recommended by the College Effectiveness Committee. The motion carried unanimously.

### Action Item C

Mrs. Chapman made the motion, seconded by Mrs. Wilson, to approve the *2023 Spring Continuing Education Schedule* with proposed tuition and fees, as presented by Mrs. Drury, and authorize the Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the spring term. The motion carried unanimously.

### Action Item D

Mr. Holt made the motion, seconded by Mrs. Smith, to *Designate the Director of Library Services as the Records Management Officer for Vernon College*, as presented by Dr. Johnston. The motion carried unanimously.

### Action Item E

Mrs. Heatly made the motion, seconded by Mr. Holt, to approve the *Submission of a Grant Application for the Bullet-Resistant Shield Grant Program* as presented by Dr. Johnston and Chief Holland. The application for Fiscal Year 2023 is submitted to the Office of the Governor. The motion carried unanimously.

## Action Item F

Mr. Holt made the motion, seconded by Mrs. Heatly, to approve the *Tax Resale Deed* for the resale of the following tax foreclosure property held in trust by the taxing entities: Parcel 1734, winning bidder Paula Aleman, for the amount of \$2,001.00. The motion carried unanimously

President's Report/Board Discussion Items – No items to discuss.

Foundation meeting report – Mr. Ferguson gave an update on the Vernon College Foundation Annual Board Meeting held on October 20, 2022 in the Board Room on the Vernon campus. The Directors re-elected Mrs. Helen Willingham, Chairman of the Board and Mrs. Joni Streit, Vice Chairman. Mr. Brent Hillery was elected Secretary/Treasurer. Mr. Stephen Brantley and Brent Hillery were re-elected for another term, 2022-2027. They welcomed Mr. Andrew Pennington as a new Director and accepted the resignation of Ms. Sara Jane Snell. Ms. Snell was elected an Honorary Member of the Board. The Foundation approved the 2023-2024 Scholarship Spend Rate and the Foundation's Revised Investment Policy. They also approved a grant of \$6,350 from the proceeds of the 2022 Foundation On-Line Auction to the Vernon College LVN Department for Simulation Lab Supplies and Equipment. Mr. Eric Robb, Investment Advisor, provided the annual Investment review. Dr. Johnston gave his president's report; Michelle Alexander presented the annual Philanthropic Report; and Mindi Flynn presented the annual Foundation's Financial and Investment Report.

Student Success Data Fact – Dr. Beauchamp presented the Vernon College Effectiveness Questionnaire results as the Student Success data fact. This questionnaire was administered through Survey Monkey from September 9, 2022 through October 16, 2022. It was emailed to Alumni, Board of Trustees, County Contacts, Foundation Board Members, Vernon College employees, students, and potential students. There were 333 respondents. He shared a power point presentation that included a percentage of responses to the survey questions, demographics, and quotes from students. This information is used in the annual planning process, effectiveness plans, and end of the year summaries.

Dr. Johnston presented the Upcoming College Events:

1. Campuses Closed for Thanksgiving Holiday – November 23-25, 2022
2. SACSCOC Annual Conference – December 3-6, 2022—Atlanta, GA
3. Vernon College Fall 2022 Final Exams—December 5-December 8, 2022
4. Vernon College Board of Trustees meeting – Wednesday, December 14, 2022—11:30 am
5. Campuses Closed for Christmas Holiday – Friday, December 16, 2022 12:00 noon. Campuses Open Tuesday, January 3, 2022

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mrs. Smith made the motion, seconded by Mrs. Wilson, to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

1. Employment
  - a. Steven Musick, Night Custodial Technician – CCC, effective November 1, 2022
  - b. Mark Cisneros, Student Success Specialist, - CCC, effective November 1, 2022
  - c. Jacqueline Bone, Student Success Specialist - VC, effective November 1, 2022
  - d. Alice Hernandez, Custodial Technician – VC, effective November 7, 2022
  - e. Andrea “Ann” Morris, ADN Instructor – VC – effective January 2, 2023
2. Resignation
  - a. Tabitha Ramirez, Custodial Technician – VC, effective September 30, 2022
  - b. Lindsey David, Student Success Specialist – VC, effective October 14, 2022
  - c. Christopher Horton, Painter/Maintenance – CCC/STC, effective October 24, 2022
  - d. Karson Wendler, Library, effective October 30, 2022

Closed Session: Mr. Holt made the motion, seconded by Mrs. Heatly, to go into closed session at 12:25 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

Open Session: Mrs. Wilson made the motion, seconded by Mrs. Smith, to reconvene at 12:45 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Mrs. Wilson made the motion, seconded by Mr. Holt, to adjourn the meeting at 12:46 p.m.



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Mr. Bob Ferguson, Chairman



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Mrs. Betsy Smith, Secretary